



Admission Committee Meeting (2025-26)

Date: June 13, 2025

Time: 2:15 P.M.

Venue: Principal Office

Agenda:

1. The admission schedule & admission process
2. Prospectus for the upcoming session 2025-26.

Minutes:

The meeting of Admission Committee was convened in the Principal's Office to discuss the admission process for the 2025-26 academic year and review the status of the prospectus. The committee examined the proposed admission schedule and stressed the importance of informing prospective students and parents well in advance. It was agreed that all updates and announcements would be promptly shared through the college website and official social media platforms to ensure wide and timely communication.

The committee also reviewed matters related to the prospectus for the upcoming session. It was noted with satisfaction that the prospectus has already been completed, printed in May, and is currently in use for preliminary communication. The committee further confirmed that the official distribution of the prospectus will continue as planned, aligning with the opening of applications on June 15, 2025.

The meeting concluded with a shared understanding of the need for a smooth and transparent admission process and a commitment to ensuring that all relevant information remains easily accessible to applicants and their families.

No additional items were raised in the meeting.

The meeting concluded at 12:30 P.M. The following members attended the meeting

1. Dr. Sr. Rosily T.M (Principal) *Sr. Rosily Tm*
2. Dr. Sapna Sharma
3. Dr. Deepti Pajni *Deepti Pajni*
4. Dr. Jyotika Brari *Jyotika Brari*
5. Dr. Savita Rana Prashar *Savita Rana Prashar*
6. Dr. Shruti Gupta *Shruti Gupta*
7. Ms. Neha Walia *Neha Walia*
8. Ms. Annie Thomas-Office *Annie Thomas*
9. Ms. Pooja Garg-Office *Pooja Garg*
10. Mr. Bhupinder-Technical Assistant *Bhupinder*

Sr. Rosily Tm
13/06/2025